



EXTENSION REQUEST FOR BUILDING APPLICATIONS OR ISSUED PERMITS

To: The City of West Sacramento, Building Division, E-MAIL THIS FORM TO: buildingpermits@cityofwestsacramento.org
 1110 West Capitol Avenue
 West Sacramento, CA 95691

From:

Name:	Permit Number(s) & Project Name:
Job Site Address:	Phone No: Email:

I am the: owner applicant for the above-mentioned: Issued Permit Pending Application.

I request that my building permit/application be extended for **180** days.

Is this the first request? Yes No If no, how many prior request have been made? _____

- Permit Applications and Issued permits may request an extension for a maximum not to exceed 180 days per the building code.
- Extension request must be made prior to the permit/application expiration date.
- An extension fee might be assessed at the discretion of the Permit Services Manager or Chief Building Official in cases of multiple extensions.

Whenever the proposed use and/or site plan has been approved, and no use has been initiated within one year after the date of the approval, the approval shall there upon become null & void. (Ord. 19-1 (part)-17.35.100b Expiration.

JUSTIFIABLE CAUSE FOR REQUESTING EXTENSION (Required to be completed, provide a separate narrative if needed especially if there are have been multiple request)

Name (print)

Signature and Date

FOR OFFICE USE ONLY	
<input type="checkbox"/> Extension Granted	<input type="checkbox"/> Modified Extension Granted _____ Days
<input type="checkbox"/> Extension Denied	
<input type="checkbox"/> Roxanna Recinos-Serna, Chief Building Official	_____
<input type="checkbox"/> Olivia Nelson, Permit Services Manager	Date

cc: File, Permit Applicant